



Administrative Offices 1819 Gull Road  
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## EMPLOYMENT NOTICE

December 2, 2013

**POSITION TITLE:** Director of Community Services

### POSITION DESCRIPTION:

Develop team of experienced service providers into a multi-service program. Lead staff to assure quality and program outcome achievement, compassionate care and client outcome achievement, and kind and responsive service to the public.

### MINIMUM REQUIREMENTS:

- Licensed Master Social Worker or comparable credential
- Commitment to Catholic Social Teaching
- Excellent skills in engagement, including team building
- Excellent skills in written and verbal communications
- Experience that demonstrates future success

**HOURS:** Full-time salaried including occasional weekend and evening work

**SALARY:** Commensurate with experience

**TO APPLY:** Send cover letter and resume to:

Vicki Matunas, HR Coordinator  
Catholic Charities Diocese of Kalamazoo  
1819 Gull Road  
Kalamazoo, MI 49048

or email

[vickimatunas@ccdok.org](mailto:vickimatunas@ccdok.org)

member



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Youth and Families